

**GOVERNMENT OF TRIPURA  
DIRECTORATE OF URBAN DEVELOPMENT  
UD BHAWAN, SAKUNTALA ROAD  
AGARTALA: WEST TRIPURA**

**Notification**

In the interest of citizen in the urban areas of the State of Tripura, for demolition and reconstruction of building a well-defined inspection procedure (Annexure-E) and checklist (Annexure-D) have been introduced by the Urban Development Department, Tripura.

By order of the Governor,  
Signed by Rajat Pant  
Date: 19-08-2024 13:31:32

**(Rajat Pant, IAS)  
Joint Secretary to the  
Government of Tripura**

**To,**  
All Urban Local Bodies of Tripura,

**Copy to:**

- (i) The PS to the Secretary, UDD, Government of Tripura.
- (ii) The Director, UDD, Government of Tripura.

**GOVERNMENT OF TRIPURA  
DIRECTORATE OF URBAN DEVELOPMENT  
UD BHAWAN, SAKUNTALA ROAD  
AGARTALA: WEST TRIPURA**

Annexure - D

Inspection Proforma - Checklist for Demolition and Reconstruction Inspection

|    |  |  |
|----|--|--|
| 1  | Application no and Date                            |  |
| 2  | Name of the Inspecting Officer                     |  |
| 3  | Date of inspection                                 |  |
| 4  | Name of Applicant                                  |  |
| 5  | <b>Building Structure and Integrity</b>            |  |
|    | 1. Structural soundness                            |  |
|    | 2. Material composition                            |  |
|    | 3. Load-bearing walls                              |  |
|    | 4. Structural defects                              |  |
| 6  | <b>Presence of Hazardous Materials</b>             |  |
| 7  | <b>Utilities and Infrastructure</b>                |  |
|    | 1. Electrical systems                              |  |
|    | 2. Plumbing and gas lines                          |  |
|    | 3. HVAC systems                                    |  |
|    | 4. Underground storage tanks                       |  |
| 8  | <b>Site Conditions and Surrounding Environment</b> |  |
|    | 1. Soil conditions                                 |  |
|    | 2. Adjacent structures                             |  |
|    | 3. Public safety                                   |  |
|    | 4. Environmental impact                            |  |
| 9  | <b>Demolition Planning and Safety</b>              |  |
|    | 1. Demolition plan                                 |  |
|    | 2. Emergency response plan                         |  |
|    | 3. Site security                                   |  |
| 10 | Remarks  |  |

Signature of the Inspector  
With Seal and name of ULB

**GOVERNMENT OF TRIPURA  
DIRECTORATE OF URBAN DEVELOPMENT  
UD BHAWAN, SAKUNTALA ROAD  
AGARTALA: WEST TRIPURA**

**Annexure - E**

**Inspection Procedure for Demolition and Reconstruction**

1. The Inspector will inspect the building proposed to be demolished.
2. The Inspector will collect the required information of the building and the surroundings as per the prescribed checklist.
3. The Inspector will submit the report of inspection within 48 hour of inspection in online portel.
4. Based on the report the ULB authority will decide about the Demolition of the building and plan for actual Demolition.