

GOVERNMENT OF TRIPURA
DIRECTORATE OF URBAN DEVELOPMENT
5th FLOOR OF UD BHAWAN, SAKUNTALA ROAD
AGARTALA, TRIPURA(WEST)

Dated, Agartala, the 16th July, 2024

NOTIFICATION

In the interest of public service, pertaining to risk category, business location and foreign/Domestic investors, it is to be stated that every individual investor or authorized person of industry, whether domestic or foreign based, can apply for all **Trade License** related services under Urban Development Department through the online portal <https://emunicipality.tripura.gov.in/> without any regard to the location of the industry or establishment in an urban area.

Signed by

Rajat Pant

Date: 16-07-2024 19:11:21

Rajat Pant, IAS
Joint Secretary & Director,
UDD, Tripura

Government of Tripura
Urban Development Department
UD Bhawan, Shakuntala Road, Agartala

NOTIFICATION

The Tripura Building Rules, 2017 with up to date amendments is in force in the Urban Local Bodies (ULBs) of Tripura. The Rule 13 of Tripura Building Rules, 2017 with up to date amendments indicates provisions for Building plan approval / permission for Alteration, Addition / Reconstruction / Revision from the concerned authorities, Rule 24 indicates provision for Revalidation and Rule 34 indicates provision for issuing occupancy certificate. However, as per rule provisions there is no need for Plinth Approval for any types of buildings.

The Urban Local Bodies will strictly follow the above Rules.

By order of the Governor,
Signed by

Rajat Pant

Date: 24.07.2024 11:07:19
(Rajat Pant, 2024)

Joint Secretary to the
Government of Tripura

To,

All Urban Local Bodies of Tripura.

Copy to:

- (i) The PS to the Secretary, UDD, Government of Tripura.
- (ii) The Director, UDD, Government of Tripura.

Government of Tripura
Urban Development Department
UD Bhawan, Shakuntala Road, Agartala

NOTIFICATION

The Tripura Building Rules, 2017 with up to date amendments is in force in the Urban Local Bodies (ULBs) of Tripura. The **Sub Rule 1 of Rule 17 of the Tripura Building Rules, 2017** with up to date amendments includes the provisions for accreditation programs and clear responsibilities for technical professionals including Architects and Engineers engaged in the contribution/approval process.

Also, as per Sub-Rule 1 and 4 of Rule 17, the technical professionals will work in association with one another and they will be individually and / or collectively responsible for ensuring the safety of the building structure and its foundation. However, in case of any irregularities at the part of the professionals, the concerned Urban Local Bodies (ULBs) shall ensure following penal provisions by way of executing agreements between the engaged technical professionals and the Urban Local Body:

- 1) Delisting the professionals from all the urban local bodies in Tripura for a specific time period.
- 2) The concerned building permit shall be revoked.
- 3) Details of all the delisted professionals and the time frame for which they have been delisted shall be prominently displayed on the website of the Urban Local Body.
- 4) In case of architects sanctioning authority shall inform the Council of Architecture regarding the act of the defaulting architect for taking suitable action for professional misconduct.
- 5) The security deposit, if any, shall be forfeited.

The Urban Local Bodies shall strictly follow the above Rules.

By order of the Governor,
Signed by

Rajat Pant

(Rajat Pant, IAS)

Date: 31-07-2024 17:57:52
Joint Secretary to the
Government of Tripura

To,

All Urban Local Bodies of Tripura.

Copy to: (i) The PS to the Secretary, UDD, Government of Tripura.
(ii) The Director, UDD, Government of Tripura.

**Government of Tripura
Urban Development Department
UD Bhawan, Shakuntala Road, Agartala**

Notification

The Urban Development Department mandates the publication of data related to Construction Permit Approval and Trade License in an online Dashboard in public domain with following features:

- i) The data on number of applications received and granted, and the time taken and cost incurred to grant approvals/certificate.
- ii) The dashboard is updated on real time basis.

The dashboard for Construction Permit Approval should include the following points:

- i) Building Plan Approval.
- ii) Permission for Alteration and Addition/Revision/Revalidation of Building Plan/Permission for Demolition and Reconstruction of building.
- iii) Completion/Occupancy Certificate.

By order of the Governor,
Signed by

Rajat Pant

Date: 31-07-2024 16:53:55
(Rajat Pant, IAS)

Joint Secretary to the
Government of Tripura

To,

All Urban Local Bodies of Tripura,

Copy to:

- (i) The PS to the Secretary, UDD, Government of Tripura.
- (ii) The Director, UDD, Government of Tripura.

**Government of Tripura
Urban Development Department
UD Bhawan, Shakuntala Road, Agartala**

Notification

As per the current system, there are no norms for third party verification (during construction and/or completion stage) of structural design and architectural drawings by authorized structural engineers and architects respectively across all urban areas and IDCs in the Tripura Building Rules, 2017.

An efficient mechanism is already in force, where self certification is done for approval during Construction & Completion stage to ensure that Structural Design/Architectural Drawings by authorized structural engineers and architects are as per the guidelines.

Signed by Rajat Pant
By order of the Governor,
Date: 07-08-2024 20:47:29
Reason: Approved

(Rajat Pant, IAS)
Joint Secretary to the
Government of Tripura

To,
All Urban Local Bodies of Tripura,

Copy to:

- (i) The PS to the Secretary, UDD, Government of Tripura.
- (ii) The Director, UDD, Government of Tripura.

Government of Tripura
Urban Development Department
UD Bhawan, Shakuntala Road, Agartala

Notification

The Urban Development Department, Govt. of Tripura has a system for automatic allocation of inspectors for Construction Permit Approval. In all the Urban Local Bodies, the Junior Engineers/Assistant Engineers shall be designated as inspector for inspection of Building Plan, Plinth Level inspection and obtaining Completion/Occupation Certificate.

Signed by Rajat Pant

Date: 07-08-2024 20:46:22

Reason: Approved

(Rajat Pant, IAS)
Joint Secretary to the
Government of Tripura

To,

All Urban Local Bodies of Tripura,

Copy to:

- (i) The PS to the Secretary, UDD, Government of Tripura.
- (ii) The Director, UDD, Government of Tripura.

**GOVERNMENT OF TRIPURA
DIRECTORATE OF URBAN DEVELOPMENT
UD BHAWAN, SAKUNTALA ROAD
AGARTALA: WEST TRIPURA**

Notification

The Urban Development Department, Govt. of Tripura, has a system for online application submission with integrated payment related to Building Construction Permit Approval without the need for a physical touch point for document submission and verification.

By order of the Governor,
Signed by Rajat Pant
Date: 17-08-2024 17:57:19

(Rajat Pant, IAS)
Joint Secretary to the
Government of Tripura

To,

All Urban Local Bodies of Tripura,

Copy to:

- (i) The PS to the Secretary, UDD, Government of Tripura.
- (ii) The Director, UDD, Government of Tripura.

**GOVERNMENT OF TRIPURA
DIRECTORATE OF URBAN DEVELOPMENT
UD BHAWAN, SAKUNTALA ROAD
AGARTALA: WEST TRIPURA**

Notification

In the interest of citizen in the urban areas of the State of Tripura, for demolition and reconstruction of building a well-defined inspection procedure (Annexure-E) and checklist (Annexure-D) have been introduced by the Urban Development Department, Tripura.

By order of the Governor,
Signed by Rajat Pant
Date: 19-08-2024 13:31:32

**(Rajat Pant, IAS)
Joint Secretary to the
Government of Tripura**

To,
All Urban Local Bodies of Tripura,

Copy to:

- (i) The PS to the Secretary, UDD, Government of Tripura.
- (ii) The Director, UDD, Government of Tripura.

**GOVERNMENT OF TRIPURA
DIRECTORATE OF URBAN DEVELOPMENT
UD BHAWAN, SAKUNTALA ROAD
AGARTALA: WEST TRIPURA**

Annexure - D

Inspection Proforma - Checklist for Demolition and Reconstruction Inspection

1	Application no and Date	
2	Name of the Inspecting Officer	
3	Date of inspection	
4	Name of Applicant	
5	Building Structure and Integrity	
	1. Structural soundness	
	2. Material composition	
	3. Load-bearing walls	
	4. Structural defects	
6	Presence of Hazardous Materials	
7	Utilities and Infrastructure	
	1. Electrical systems	
	2. Plumbing and gas lines	
	3. HVAC systems	
	4. Underground storage tanks	
8	Site Conditions and Surrounding Environment	
	1. Soil conditions	
	2. Adjacent structures	
	3. Public safety	
	4. Environmental impact	
9	Demolition Planning and Safety	
	1. Demolition plan	
	2. Emergency response plan	
	3. Site security	
10	Remarks	

Signature of the Inspector
With Seal and name of ULB

**GOVERNMENT OF TRIPURA
DIRECTORATE OF URBAN DEVELOPMENT
UD BHAWAN, SAKUNTALA ROAD
AGARTALA: WEST TRIPURA**

Annexure - E

Inspection Procedure for Demolition and Reconstruction

1. The Inspector will inspect the building proposed to be demolished.
2. The Inspector will collect the required information of the building and the surroundings as per the prescribed checklist.
3. The Inspector will submit the report of inspection within 48 hour of inspection in online portel.
4. Based on the report the ULB authority will decide about the Demolition of the building and plan for actual Demolition.

Government of Tripura
Urban Development Department
UD Bhawan, Shakuntala Road, Agartala

Notification

In the interest of maintaining accurate and comprehensive property records, the Urban Development Department, Government of Tripura, hereby mandates that each property, in the urban area, be assigned a unique identification number across the state as stated in the Property Tax Rules, 2016.

As per Section 9 of the Property Tax Rules, 2016, the Municipality shall allot a Unique Identification Number to each property, whether liable to property tax or not, within its area of jurisdiction and communicate the same to the owners.

Urban property includes all vertical properties such as building, flats and apartments.

For further details, please refer to the official notification uploaded on the https://udd.tripura.gov.in/sites/default/files/2024-05/Property_Tax_RULES_2016.pdf website.

By order of the Governor,

Signed by

Rajat Pant

(Rajat Pant, IAS) 18:24:57

**Joint Secretary to the
Government of Tripura**

To,

All Urban Local Bodies of Tripura,

Copy to:

- (i) The PS to the Secretary, UDD, Government of Tripura.
- (ii) The Director, UDD, Government of Tripura.

This order is to be implemented with immediate effect and circulated to all concerned authorities for compliance.

GOVERNMENT OF TRIPURA
REVENUE DEPARTMENT

NOTIFICATION

in exercise of the powers conferred by section 4 of the Tripura Guaranteed Services to Citizens Act,2020 the Government of Tripura hereby notifies the details containing (1) list of services (2) Designated Officer (3) stipulated time for designated officer for delivering the service (4) Competent Officer etc. under Directorate of Urban Development Department as per the format and schedule as appended to the Tripura Guaranteed Services to Citizens Rules,2020.

Sl N o	List of Services	Designated Officer	Stipulate d time for designat ed officer (in working days)	Competent Officer	Stipulated time for Competent officer (in working days)	Appellate Authority	Stipulated time for Appellate Authority (in working days)	Name of the Departme nt
1	Occupancy Certificate	Asst. Municipal Commission er/Dy. CEO/Dy. EO	17	Municipal Commissio ner/ CEO/ EO	30	Director of Urban Development Department	30	Directorat e of Urban Developm ent Departme nt

2. This will come into force from the date of its publication in the official Gazette of Tripura.

By order and in the name of
Governor of Tripura

Signed by Brijesh Pandey
Date: 17-05-2024 22:21:48
(Brijesh Pandey)
Secretary to the
Government of Tripura.

Copy to:-

1. All Principal Secretary/ Secretary/ Special Secretary for kind information.
2. All District Magistrate & Collectors, for information.
3. The Joint Secretary & Director , Department of Urban Development for information.
4. The Additional Secretary, Revenue Department Government of Tripura for information.
5. The Technical Director, NIC Tripura unit for information.
6. The Manager . Government Press, Agartala for publication in the official gazette.
7. The Director, Directorate of Information, and Technology Department for information.

Copy also forwarded to:-

1. The Additional Secretary to the Hon'ble Chief Minister, Tripura for kind information.
2. The P.S./P.A to the all Hon'ble Ministers. Tripura for kind information.
3. The P.S. to the Chief Secretary. Tripura for kind information.